

Meeting Minutes ~ Board of Town Trustees

STATE OF ILLINOIS,)
)
Winnebago County, { ss.
)
Town of Harlem,)

THE BOARD OF TOWN TRUSTEES met at the Office of the Town Clerk at 819 Melbourne Avenue, Machesney Park, Illinois on June 18, 2025.

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|---------------------|-----------------------|--------------|
| PHYSICALLY PRESENT: | <u>Aaron McKnight</u> | Chairman |
| | <u>Matthew Gabel</u> | Town Clerk |
| | <u>Sheryl Crowley</u> | Town Trustee |
| | <u>Lory Seagren</u> | Town Trustee |
| | <u>Ron Esser</u> | Town Trustee |

Mr. Aaron McKnight acting as chairman, and Matthew Gabel as Clerk.

The following official business was transacted:

Others present: Road Commissioner Ed Tegland, Assessor Jon Vaiden, Deputy Supervisor Dawn Frank. Attorney Gary Galluzzo.

The meeting was called to order at 5:30PM.

Trustee Seagren gave the invocation followed by the Pledge of Allegiance.
Roll call was taken, and a quorum declared present. Trustee Gesner absent.

A motion was made by Trustee Esser to approve the May 21, 2025, regular board meeting minutes, seconded by Trustee Seagren. Motion carried. 4 Ayes (Trustee Esser, Crowley, Seagren and Supervisor McKnight). Trustee Gesner absent.

PUBLIC COMMENTS: None.

COMMUNICATIONS:

- General Assistance Report – 6 active, 0 pending, 0 application, 0 terminated, 3 denied.
- Financial Reports – On file.

ATTORNEY COMMENTS: None.

ELECTED OFFICIAL'S REPORTS:

Supervisor: Upgrading electric at parks, including the shed at Schoonmaker Park. New ADA door installed for access to Community Room. Computer being installed in Community Room for General Assistance to help people search for jobs. New hire for replacing Wendy as she looks to retire in October. New hire would start in July.

Assessor: Solar farm discussion on Harlem Road. Hennig parking lot discussion for overnight parking. Workbooks almost fully completed. Continued training next week for all staff.

Clerk: Deputy Clerk discussion, if need to replace.

Road Commissioner: Roadstone had been placed on shoulders of newly paved roads. Had culvert flushed out on round table. Working through complaint on Jesters Row. Highway department working with park crew to mulch both parks and clear tree debris. Used loader to help move tree that fell on McMichael Road.

OLD BUSINESS:

None.

NEW BUSINESS:

None.

Discussion on future projects that we may look into.

Approval of Bills for Payment – Town – General Assistance – Park – Road & Bridge

Town Fund: A motion was made by Trustee Esser to approve payment of the Town Fund Bills in the amount of \$55,380.90. Seconded by Trustee Seagren. Motion carried. 4 Ayes (Trustee Esser, Crowley, Seagren and Supervisor McKnight). Trustee Gesner absent.

G.A. Fund: A motion was made by Trustee Seagren to approve payment of the G.A. Bills in the amount of \$7,104.24. Seconded by Trustee Crowley. Motion carried. 4 Ayes (Trustee Esser, Crowley, Seagren and Supervisor McKnight). Trustee Gesner absent.

Park Fund: A motion was made by Trustee Esser to approve payment of the Park Fund Bills in the amount of \$11,528.59. Seconded by Trustee Crowley. Motion carried. 4 Ayes (Trustee Esser, Crowley, Seagren and Supervisor McKnight). Trustee Gesner absent.

Road & Bridge Fund: A motion was made by Trustee Seagren to approve payment of the Road & Bridge Fund Bills in the amount of \$31,145.29. Seconded by Trustee Esser. Motion carried. 4 Ayes (Trustee Esser, Crowley, Seagren and Supervisor McKnight). Trustee Gesner absent.

FURTHER DISCUSSION OF TOWNSHIP MATTERS:

None.

ADJOURNMENT:

A motion was made by Supervisor McKnight to adjourn the meeting, seconded by Trustee Esser. Motion carried. 4 Ayes (Trustee Esser, Crowley, Seagren and Supervisor McKnight). Trustee Gesner absent.

The meeting adjourned at 5:56PM

Respectfully Submitted,

Matthew Gabel
Harlem Township Clerk