

# Meeting Minutes ~ Board of Town Trustees

---

---

STATE OF ILLINOIS,        )  
  )  
Winnebago County,        { ss.  
  )  
Town of Harlem,            )

THE BOARD OF TOWN TRUSTEES met at the Office of the Town Clerk at 819 Melbourne Avenue, Machesney Park, Illinois on July 16, 2025.

PHYSICALLY PRESENT:	<u>Aaron McKnight</u>	Chairman
	<u>Matthew Gabel</u>	Town Clerk
	<u>Sheryl Crowley</u>	Town Trustee
	<u>Josh Gesner</u>	Town Trustee
	<u>Lory Seagren</u>	Town Trustee
	<u>Ron Esser</u>	Town Trustee

Mr. Aaron McKnight acting as chairman, and Matthew Gabel as Clerk.

The following official business was transacted:

Others present: Road Commissioner Ed Tegland, Assessor Jon Vaiden, Deputy Supervisor Dawn Frank. Attorney Gary Galluzzo.

The meeting was called to order at 5:30PM.

Trustee Crowley gave the invocation followed by the Pledge of Allegiance.  
Roll call was taken, and a quorum declared present.

A motion was made by Trustee Esser to approve the June 18, 2025, regular board meeting minutes, seconded by Trustee Gesner. Motion carried. 5 Ayes (Trustee Esser, Crowley, Seagren, Gesner and Supervisor McKnight).

**PUBLIC COMMENTS:** None.

**COMMUNICATIONS:**

- General Assistance Report – 6 active, 0 pending, 0 application, 0 terminated, 3 denied.
- Financial Reports – On file.

**ATTORNEY COMMENTS:** None.

**ELECTED OFFICIAL'S REPORTS:**

**Supervisor:** Discussed insurance claim for Harlem Township building with hail damage.

**Assessor:** 2025 values will be available starting on July 30<sup>th</sup>. Working on building permits and new construction.

**Clerk:** None.

**Road Commissioner:** Working with residents on Jesters Row about moving mailboxes. Addressed properties with long grass. Cleaned up rural ditches. Tree fell down in Hinkles Wooded Acres, explained to resident that it was their tree. Cold patch on Atwood Road to help stop wash outs. Truck #1 and #3 were serviced. Tree fell down on Lake Crest and a large tree branch fell on Atwood Road.

**OLD BUSINESS:**

None.

**NEW BUSINESS:**

**Resolution 5-2025 - Resolution Authorizing Trickie Enterprise to Clean and Remove Dirt and Debris. Apply One Coat of Liquid Asphalt Fortified with Epoxy Resin in Accordance with Manufacturer Specifications.**

Motion was made by Trustee Crowley, seconded by Trustee Esser. Motion carried. 5 Ayes (Trustee Crowley, Gesner, Esser, Seagren and Supervisor McKnight).

Discussion.

**Resolution 6-2025 – Resolution Authorizing the Township Supervisor to Purchase a Plow for the Park Truck. Not to Exceed \$10,000.**

Motion was made by Trustee Esser, seconded by Trustee Seagren. Motion carried. 5 Ayes (Trustee Crowley, Gesner, Esser, Seagren and Supervisor McKnight).

Discussion.

**Approval of Bills for Payment – Town – General Assistance – Park – Road & Bridge**

**Town Fund:** A motion was made by Trustee Crowley to approve payment of the Town Fund Bills in the amount of \$51,111.36. Seconded by Trustee Gesner. Motion carried. 5 Ayes (Trustee Esser, Crowley, Seagren, Gesner and Supervisor McKnight).

**G.A. Fund:** A motion was made by Trustee Esser to approve payment of the G.A. Bills in the amount of \$6,715.12. Seconded by Trustee Crowley. Motion carried. 5 Ayes (Trustee Esser, Crowley, Seagren, Gesner and Supervisor McKnight).

**Park Fund:** A motion was made by Trustee Gesner to approve payment of the Park Fund Bills in the amount of \$7,647.66. Seconded by Trustee Crowley. Motion carried. 5 Ayes (Trustee Esser, Crowley, Seagren, Gesner and Supervisor McKnight).

**Road & Bridge Fund:** A motion was made by Trustee Seagren to approve payment of the Road & Bridge Fund Bills in the amount of \$372,873.77. Seconded by Trustee Gesner. Motion carried. 5 Ayes (Trustee Esser, Crowley, Seagren, Gesner and Supervisor McKnight).

**FURTHER DISCUSSION OF TOWNSHIP MATTERS:**

None.

**ADJOURNMENT:**

A motion was made by Trustee Esser to adjourn the meeting, seconded by Trustee Crowley. Motion carried. 5 Ayes (Trustee Esser, Crowley, Seagren, Gesner and Supervisor McKnight).

The meeting adjourned at 5:37PM

Respectfully Submitted,

Matthew Gabel  
Harlem Township Clerk