

# Meeting Minutes ~ Board of Town Trustees

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STATE OF ILLINOIS,        )  
  )  
Winnebago County,        ( ss.  
  )  
Town of Harlem,            )

THE BOARD OF TOWN TRUSTEES met at the Office of the Town Clerk at 819 Melbourne Avenue, Machesney Park, Illinois on November 19, 2025.

PHYSICALLY PRESENT:	<u>Aaron McKnight</u>	Chairman
	<u>Matthew Gabel</u>	Town Clerk
	<u>Sheryl Crowley</u>	Town Trustee
	<u>Lory Seagren</u>	Town Trustee
	<u>Ron Esser</u>	Town Trustee

Mr. Aaron McKnight acting as chairman, and Matthew Gabel as Clerk.

The following official business was transacted:

Others present: Road Commissioner Ed Tegland, Tax Assessor Jon Vaiden, Deputy Supervisor Dawn Frank. Attorney Gino Galluzzo.

The meeting was called to order at 5:30PM.

Trustee Esser gave the invocation followed by the Pledge of Allegiance.  
Roll call was taken, and a quorum declared present. Trustee Gesner absent.

A motion was made by Trustee Crowley to approve the October 15, 2025, regular board meeting minutes, seconded by Trustee Esser. Motion carried. 4 Ayes (Trustee Esser, Crowley, Seagren and Supervisor McKnight). Trustee Gesner absent.

**PUBLIC COMMENTS:** None.

**COMMUNICATIONS:**

- General Assistance Report – 5 active, 0 pending, 0 application, 1 terminated, 2 denied.
- Financial Reports – On file.

**ATTORNEY COMMENTS:** None.

**ELECTED OFFICIAL'S REPORTS:**

**Supervisor:** Updates provided on sidewalks, landscaping and other items. Toys for Kids process has started. Families are starting to come in and sign up. Discussed on possible meeting dates changing in future.

**Assessor:** All complaints have been completed, a lot of them with positive results. Hearings will be after January 2026.

**Clerk:** Mentioned donation received for Toys for Kids program of \$1,000.

**Road Commissioner:** Corrected drainage problem on Round Table. Winnebago County Corrections helped trim trees. Mowers winterized for the season. Patched some roads. 200 tons of salt has been delivered, 200 more tons of salt coming. All the trucks are ready for plowing.

**OLD BUSINESS:**

**Ordinance 01-2025 Harlem Township Road and Bridge Tax Levy**

Motion was made by Trustee Esser, seconded by Trustee Seagren. Motion carried. 4 Ayes (Trustee Crowley, Esser, Seagren and Supervisor McKnight). Trustee Gesner absent.

Discussion.

**Ordinance 02-2025 Harlem Township Tax Levy**

Motion was made by Trustee Crowley, seconded by Trustee Esser. Motion carried. 4 Ayes (Trustee Crowley, Esser, Seagren and Supervisor McKnight). Trustee Gesner absent.

Discussion.

Pickleball Discussion.

**NEW BUSINESS:**

**Resolution 07-R-2025 Resolution Authorizing Award Bid for Rockford Siding & Windows, LLC to Remove, Dispose and Replace the Township Roof that was damaged during a storm. Agreed Price \$105,627.23 – They will secure with Insurance Carrier, add Permit Fees to be actual – Insurance Carrier will reimburse Township for Permit Fees**

Motion was made by Trustee Esser, seconded by Trustee Crowley. Motion carried. 4 Ayes (Trustee Crowley, Esser, Seagren and Supervisor McKnight). Trustee Gesner absent.

Discussion.

**Approval of Bills for Payment – Town – General Assistance – Park – Road & Bridge**

**Town Fund:** A motion was made by Trustee Crowley to approve payment of the Town Fund Bills in the amount of \$61,627.27. Seconded by Trustee Esser. Motion carried. 4 Ayes (Trustee Esser, Crowley, Seagren and Supervisor McKnight). Trustee Gesner absent.

**G.A. Fund:** A motion was made by Trustee Esser to approve payment of the G.A. Bills in the amount of \$13,949.63. Seconded by Trustee Crowley. Motion carried. 4 Ayes (Trustee Esser, Crowley, Seagren and Supervisor McKnight). Trustee Gesner absent.

**Park Fund:** A motion was made by Trustee Esser to approve payment of the Park Fund Bills in the amount of \$9,600.05. Seconded by Trustee Crowley. Motion carried. 4 Ayes (Trustee Esser, Crowley, Seagren and Supervisor McKnight). Trustee Gesner absent.

**Road & Bridge Fund:** A motion was made by Trustee Seagren to approve payment of the Road & Bridge Fund Bills in the amount of \$11,463.46. Seconded by Trustee Esser. Motion carried. 4 Ayes (Trustee Esser, Crowley, Seagren and Supervisor McKnight). Trustee Gesner absent.

**FURTHER DISCUSSION OF TOWNSHIP MATTERS:**

None.

**ADJOURNMENT:**

A motion was made by Trustee Esser to adjourn the meeting, seconded by Trustee Crowley. Motion carried. 4 Ayes (Trustee Esser, Crowley, Seagren and Supervisor McKnight). Trustee Gesner absent.

The meeting adjourned at 5:58PM

Respectfully Submitted,

**Matthew Gabel**  
Harlem Township Clerk