

# Meeting Minutes ~ Board of Town Trustees

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STATE OF ILLINOIS,            )  
  )  
Winnebago County,        ) ss.  
  )  
Town of Harlem,            )

THE BOARD OF TOWN TRUSTEES met at the Office of the Town Clerk at 819 Melbourne Avenue, Machesney Park, Illinois on September 13, 2023.

PHYSICALLY PRESENT: _____	Gary Jury	Chairman
_____	Matthew Gabel	Town Clerk
_____	Ron Esser	Town Trustee
_____	Paul Hofmann	Town Trustee
_____	Aaron McKnight	Town Trustee
_____	Josh Gesner	Town Trustee

Mr. Gary Jury acting as chairman, and Matthew Gabel as Clerk.

The following official business was transacted:

Others present: Road Commissioner Ed Tegland, Assessor Jon Vaiden, Attorney Galluzzo, Deputy Supervisor Dawn Frank.

The meeting was called to order at 5:30PM.

Trustee Hofmann gave the invocation followed by the Pledge of Allegiance.  
Roll call was taken, and a quorum declared present.

A motion was made by Trustee Esser to approve the August 9, 2023, regular board meeting minutes, seconded by Trustee Hofmann. Motion carried. 5 Ayes (Trustee Esser, Hofmann, McKnight, Gesner & Supervisor Jury).

**PUBLIC COMMENTS:** None.

**COMMUNICATIONS:**

- General Assistance Report – 9 active, 0 pending, 1 application, 0 terminated, 0 denied.
- Financial Reports – On file.

**ATTORNEY COMMENTS:** None.

**ELECTED OFFICIAL'S REPORTS:**

**Supervisor:** Supervisor Jury gave an update on the tearing down of the old building at Schoonmaker Park. The new building should be installed by October 3<sup>rd</sup>. There was blacktop laid in the rear part of the Harlem Township parking lot to help address the sitting water problem. The idea was discussed around creating an end of the year Harlem Township newsletter to mail out to residents. Discussion was had around the tennis courts, basketball courts and the idea of a pickleball court at our parks. Supervisor Jury stated that we had our first General Assistance event and it was a success. Discussed having Winnebago County Sheriffs Office come to the next one to discuss scams.

**Assessor:** Assessor Vaiden talked about his 5<sup>th</sup> quadrennial while working in the Harlem Township Tax Assessors office. The complaint process and hearings will be beginning soon. Assessor Vaiden asked Deputy Assessor Schneider to speak about her experience during the quadrennial.

**Clerk:** Clerk Gabel stated that he was working with some other Township Clerk's in Illinois to help make a spreadsheet of salaries for Township officials. This will help prepare for the ordinance that will need to be voted on sometime next year.

**Road Commissioner:** Road Commissioner Tegland discussed Pierce Lake and Ambleside roads. Talked about how the bids came in high and will be looking at other ways to finish these projects as soon as possible.

**OLD BUSINESS:**

None.

**NEW BUSINESS:**

None.

**Approval of Bills for Payment – Town – General Assistance – Park – Road & Bridge**

**Town Fund:** A motion was made by Trustee Gesner to approve payment of the Town Fund Bills in the amount of \$51,651.43 Seconded by Trustee Hofmann. Motion carried. 5 Ayes (Trustee Esser, Hofmann, McKnight, Gesner & Supervisor Jury).

**G.A. Fund:** A motion was made by Trustee McKnight to approve payment of the G.A. Bills in the amount of \$8,812.04. Seconded by Trustee Esser. Motion carried. 5 Ayes (Trustee Esser, Hofmann, McKnight, Gesner & Supervisor Jury).

**Park Fund:** A motion was made by Trustee Esser to approve payment of the Park Fund Bills in the amount of \$44,127.09. Seconded by Trustee Gesner. Motion carried. 5 Ayes (Trustee Esser, Hofmann, McKnight, Gesner & Supervisor Jury).

**Road & Bridge Fund:** A motion was made by Trustee Gesner to approve payment of the Road & Bridge Fund Bills in the amount of \$21,268.09. Seconded by Trustee McKnight. Motion carried. 5 Ayes (Trustee Esser, Hofmann, McKnight, Gesner & Supervisor Jury).

**FURTHER DISCUSSION OF TOWNSHIP MATTERS:**

Decennial Committee Discussion.

**ADJOURNMENT:**

A motion was made by Trustee Esser to adjourn the meeting, seconded by Trustee McKnight. Motion carried. 5 Ayes (Trustee Esser, Hofmann, McKnight, Gesner & Supervisor Jury).

The meeting adjourned at 6:20PM

Respectfully Submitted,

Matthew Gabel  
Harlem Township Clerk