

# Meeting Minutes ~ Board of Town Trustees

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STATE OF ILLINOIS,            )  
  )  
Winnebago County,        ) ss.  
  )  
Town of Harlem,            )

THE BOARD OF TOWN TRUSTEES met at the Office of the Town Clerk at 819 Melbourne Avenue, Machesney Park, Illinois on February 8, 2023.

PHYSICALLY PRESENT: _____	Gary Jury	Chairman
_____	Matthew Gabel	Town Clerk
_____	Ron Esser	Town Trustee
_____	Paul Hofmann	Town Trustee
_____	Aaron McKnight	Town Trustee
_____	Josh Gesner	Town Trustee

Mr. Gary Jury acting as chairman, and Matthew Gabel as clerk.

The following official business was transacted:

Others present: Road Commissioner Ed Tegland, Assessor Jon Vaiden, Attorney Cox, Deputy Supervisor Dawn Frank.

Citizens: None.

The meeting was called to order at 5:30PM.

Trustee Esser gave the invocation followed by the Pledge of Allegiance.

Roll call was taken, and a quorum declared present.

A motion was made by Trustee Esser to approve the January 11, 2023, regular board meeting minutes, seconded by Trustee Hofmann. Motion carried. 5 Ayes (Trustee Esser, Hofmann, McKnight, Gesner & Supervisor Jury).

**PUBLIC COMMENTS:** None.

**COMMUNICATIONS:**

- General Assistance Report – 6 active, 0 pending, 0 application, 0 terminated, 0 denied.
- Financial Reports – On file.

**Attorney Comments:** None.

**General Assistance:** Received 21 phone calls for rental assistance, could not assist many of them. 6 active clients right now.

**ELECTED OFFICIAL'S REPORTS:**

**Supervisor:** Thanked Deputy Supervisor Dawn Frank, Tax Assessor Jon Vaiden, and Road Commissioner Ed Tegland for their help with the budget. The 2023/2024 budget is finished 3 months early. No budgets were raised from the previous budget. Thoughts on creating a newsletter to share with community of what the Harlem Township is doing.

**Assessor:** Team is working on complaints for \$100,000 and more. Board of Review hearings are taking place. Shared some good news about how we were able to save over \$100,000 for Harlem Township taxpayers.

**Clerk:** Preparing for Annual Town Meeting on April 11<sup>th</sup>. Seeking any recommendations for Moderator at Annual Town Meeting.

**Road Commissioner:** Two subdivisions are looking to get seal coated. Goal is to have 3-4 miles of road getting seal coated every year, so that every 5-6 years we are all up to par. Talked about some roads that are issues to be focused on. The new truck is being fitted with a new plow. Road team will be attending a Excavator Training Program on February 16, 2023.

**OLD BUSINESS:**

None.

**NEW BUSINESS:**

**A. Ordinance 01-2023 – Town Budget**

Discussion.

Motion Made by Trustee Hofmann, seconded by Trustee McKnight. Motion carried.  
5 Ayes (Trustee Esser, Gesner, Hofmann, McKnight & Supervisor Jury).

**B. Ordinance 02-2023 – Road and Bridge Budget**

Discussion.

Motion made by Trustee Esser, seconded by Trustee Hofmann. Motion carried.  
5 Ayes (Trustee Esser, Gesner, Hofmann, McKnight & Supervisor Jury).

**Approval of Bills for Payment – Town – General Assistance – Park – Road & Bridge**

**Town Fund:** A motion was made by Trustee McKnight to approve payment of the Town Fund Bills in the amount of \$47,827.41 Seconded by Trustee Gesner. Motion carried.  
5 Ayes (Trustee Esser, Hofmann, McKnight, Gesner & Supervisor Jury).

**G.A. Fund:** A motion was made by Trustee Gesner to approve payment of the G.A. Bills in the amount of \$7,265.50. Seconded by Trustee McKnight. Motion carried.  
5 Ayes (Trustee Esser, Hofmann, McKnight, Gesner & Supervisor Jury).

**Park Fund:** A motion was made by Trustee Hofmann to approve payment of the Park Fund Bills in the amount of \$14,083.22. Seconded by Trustee Gesner. Motion carried. 5 Ayes (Trustee Esser, Hofmann, McKnight, Gesner & Supervisor Jury).

**Road & Bridge Fund:** A motion was made by Trustee Esser to approve payment of the Road & Bridge Fund Bills in the amount of \$45,559.32. Seconded by Trustee Hofmann. Motion carried. 5 Ayes (Trustee Esser, Hofmann, McKnight, Gesner & Supervisor Jury).

**FURTHER DISCUSSION OF TOWNSHIP MATTERS:**

None.

**ADJOURNMENT:**

A motion was made by Trustee McKnight to adjourn the meeting, seconded by Trustee Esser. Motion carried. 5 Ayes (Trustee Esser, Hofmann, McKnight, Gesner & Supervisor Jury).

The meeting adjourned at 5:52 PM

Respectfully Submitted,

Matthew Gabel  
Harlem Township Clerk