

# Meeting Minutes ~ Board of Town Trustees

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STATE OF ILLINOIS,            )  
  )  
Winnebago County,        ) ss.  
  )  
Town of Harlem,            )

THE BOARD OF TOWN TRUSTEES met at the Office of the Town Clerk at 819 Melbourne Avenue, Machesney Park, Illinois on December 14, 2022.

PHYSICALLY PRESENT: _____	Gary Jury	Chairman
_____	Matthew Gabel	Town Clerk
_____	Ron Esser	Town Trustee
_____	Paul Hofmann	Town Trustee
_____	Aaron McKnight	Town Trustee
_____	Josh Gesner	Town Trustee

Mr. Gary Jury acting as chairman, and Matthew Gabel as clerk.

The following official business was transacted:

Others present: Deputy Road Commissioner Ed Tegland, Assessor Jon Vaiden, Attorney Galluzzo, Deputy Supervisor Dawn Frank, General Assistance Wendy Johnson.

Citizens:

Mark Trotter – Siepert & Company – spoke about Harlem Township audit review from recent audit that was completed for Mark 31, 2022 fiscal year.

The meeting was called to order at 5:30PM.

Trustee Hofmann gave the invocation followed by the Pledge of Allegiance.

Roll call was taken, and a quorum declared present.

A motion was made by Trustee McKnight to approve the November 9, 2022, regular board meeting minutes, seconded by Trustee Gesner. Motion carried. 5 Ayes (Trustee Esser, Hofmann, McKnight, Gesner & Supervisor Jury).

## **PUBLIC COMMENTS:**

## **COMMUNICATIONS:**

- General Assistance Report – 6 active, 1 pending, 0 application, 0 terminated, 0 denied.
- Financial Reports – On file.

**ATTORNEY COMMENTS:** None.

**ELECTED OFFICIAL'S REPORTS:**

**Supervisor:** Supervisor Jury mentioned he was happy to have Dawn back in the office. Read off the State of the Township and the things we as a Township have completed.

**Assessor:** Working on some appraisals. Will be going to the Annual Assessor Meeting in Rockford. Working on complaints and board of review hearings.

**Clerk:** Thanked Sheryl Crowley for stepping in while at Police Academy.

**Road Commissioner:** Viewed a truck in Minnesota that was available to purchase. If approved, we would have in time for the snow.

**General Assistance:** Spoke about the 6 active clients. Launched a Senior Emergency program, have helped 1 senior so far with this program with their mortgage. 14 care kits have been given to people in need. Reaching out to other partner agencies in the area.

**OLD BUSINESS:**

None

**NEW BUSINESS:**

**A. Ordinance 02-2022 Town Levy**

Discussion. Amendment made to change park fund to \$79,897. Motion for amendment made by Trustee Hofmann, seconded by Trustee Gesner

Motion made by Trustee Hofmann, seconded by Trustee Gesner. Motion carried.  
5 Ayes (Trustee Esser, Hofmann, McKnight, Gesner & Supervisor Jury).

**B. Ordinance 03-2022 – Road and Bridge Levy.**

Discussion.

Motion made by Trustee Esser, seconded by Trustee Hofmann. Motion carried.  
5 Ayes (Trustee Esser, Hofmann, McKnight, Gesner & Supervisor Jury).

**C. Resolution 08-2022 – Authorizing for the Harlem Township Road Department to acquire vehicle.**

Discussion.

Motion made by Trustee McKnight, seconded by Trustee Esser. Motion carried.  
5 Ayes (Trustee Esser, Hofmann, McKnight, Gesner & Supervisor Jury)

**D. Resolution 09-2022 – Appoint Harlem Township Highway Commissioner.**

Discussion. Supervisor Jury made a note that there was an application available to the public on the Township website and in the paper.

Motion made by Trustee Esser, seconded by Trustee McKnight. Motion carried.  
4 Ayes (Trustee Esser, Hofmann, McKnight & Supervisor Jury). 1 Nay (Trustee Gesner)

**Approval of Bills for Payment – Town – General Assistance – Park – Road & Bridge**

**Town Fund:** A motion was made by Trustee Hofmann to approve payment of the Town Fund Bills in the amount of \$75,251.66 Seconded by Trustee Esser. Motion carried. 5 Ayes (Trustee Esser, Hofmann, McKnight, Gesner & Supervisor Jury).

**G.A. Fund:** A motion was made by Trustee McKnight to approve payment of the G.A. Bills in the amount of \$6,058.71. Seconded by Trustee Hofmann. Motion carried. 5 Ayes (Trustee Esser, Hofmann, McKnight, Gesner & Supervisor Jury).

**Park Fund:** A motion was made by Trustee McKnight to approve payment of the Park Fund Bills in the amount of \$4,351.70. Seconded by Trustee Gesner. Motion carried. 5 Ayes (Trustee Esser, Hofmann, McKnight, Gesner & Supervisor Jury).

**Road & Bridge Fund:** A motion was made by Trustee Hofmann to approve payment of the Road & Bridge Fund Bills in the amount of \$31,960.93. Seconded by Trustee Gesner. Motion carried. 5 Ayes (Trustee Esser, Hofmann, McKnight, Gesner & Supervisor Jury).

**FURTHER DISCUSSION OF TOWNSHIP MATTERS:**

None.

**ADJOURNMENT:**

A motion was made by Trustee McKnight to adjourn the meeting, seconded by Trustee Esser. Motion carried. 5 Ayes (Trustee Esser, Hofmann, McKnight, Gesner & Supervisor Jury).

The meeting adjourned at 6:18 PM

Respectfully Submitted,

Matthew Gabel  
Harlem Township Clerk