

Meeting Minutes ~ Board of Town Trustees

STATE OF ILLINOIS,)
)
Winnebago County,) ss.
)
Town of Harlem,)

THE BOARD OF TOWN TRUSTEES met at the Office of the Town Clerk at 819 Melbourne Avenue, Machesney Park, Illinois on November 09, 2022.

PHYSICALLY PRESENT:	_____	Gary Jury	Chairman
	_____	Sheryl Crowley	Town Clerk
	_____	Ron Esser	Town Trustee
	_____	Paul Hofmann	Town Trustee
	_____	Aaron McKnight	Town Trustee
	_____	Josh Gesner	Town Trustee

Mr. Gary Jury acting as chairman, and Sheryl Crowley as clerk.

The following official business was transacted:

Others present: Assessor Jon Vaiden, Attorney Galluzzo. Citizens:

Supervisor Jury gave a moment of silence for Road Commissioner Mike Meier who is gravely sick in the hospital.

The meeting was called to order at 5:30PM.

Trustee Ron Esser gave the invocation followed by the Pledge of Allegiance.

Roll call was taken, and a quorum declared present.

A motion was made by Trustee Esser to approve the October 12, 2022, regular board meeting minutes, seconded by Trustee McKnight. Motion carried. 5 Ayes (Trustee Esser, Hofmann, McKnight, Gesner & Supervisor Jury).

PUBLIC COMMENTS:

COMMUNICATIONS:

- General Assistance Report – 0 active, 0 pending, 0 application, 0 terminated, 0 denied.
- Financial Reports – On file.

ATTORNEY COMMENTS:

ELECTED OFFICIAL'S REPORTS:

Supervisor: The toys on the table were donated by a couple that donates them every year for the Toys for Kids. They said the like doing it and don't need a thank you. Dawn is making progress and getting better. The audit is done. In the Highway Department several things need to be done including appropriations and the levy. Attorney Galluzzo explained what needs to be done.

The salt shed is done the plugs and lighting is being put in. Discussion. The attorney is working on the grant and It's around 65 – 70k. The truck is paid off, Road Commissioner Meier gave the information to the Supervisor. Went to Rockford Township to find out how they do the bidding with the State I-bid.

Assessor: They had 63 complaints filed as mentioned in the last meeting with 27 completed so far. There are several “big box store” complaints that he will be asking for help with appraisal costs. Have already reached out to the Harlem School District Attorney, Loves Park Mayor, Greg Jury and have a meeting scheduled with the Machesney Park Village Administrator on Thursday at 9 a.m. Will be out of the office on November 14th & 15th for the Illinois Township training/seminar in Springfield. The Toys for Kids sign up is the week of November 28th thru December 1st with toy distribution on Thursday, December 15th.

Clerk: I have enjoyed filling in for Clerk Gabel while he has been gone. He will be back for the December meeting.

Road Commissioner:
Road Commissioner Meier is in the hospital.

OLD BUSINESS:
None

NEW BUSINESS:

A. Ordinance 01-2022 Investment Policy

Supervisor Jury explained that by law you need an Investment Policy for Bonds and CD's. Discussion.

Motion made by Trustee McKnight, seconded by Trustee Esser. Motion carried.

5 Ayes (Trustee Esser, Hofmann, McKnight, Gesner & Supervisor Jury).

B. Resolution 6-2022 – To Assist Assessor in Obtaining Appraisals for Property Valuation – The Fee of Appraisal Is Not to Exceed \$7,500.

The township has the funds for this. Discussion.

Motion made by Trustee Esser, seconded by Trustee Gesner. Motion carried.

5 Ayes (Trustee Esser, Hofmann, McKnight, Gesner & Supervisor Jury).

C. Resolution 7-2022 – Deputy Highway Commissioner for Harlem Township in Regard to a Temporary Vacany of the Elected Highway Commissioner.

Motion made by Trustee Esser, seconded by Trustee McKnight.

Road Commissioner Meier is in the hospital and unable to perform his duties. Supervisor Jury explained that he needs someone there (Road Dept.) to give directions to employees plus the levy and appropriations need to be done. We also have snow coming so the Road department needs to be ready for it. Discussion on the process of hiring a Deputy Road Commissioner was explained. Discussion on putting the opening in the paper for an Assistant Road Commissioner to take over in the absence of the Road Commissioner. Discussion on hiring the former Road Commissioner Ed Tegland to be the Assistant Road Commissioner. Supervisor Jury explained how Mr. Tegland is more than qualified. This will be a temporary position until Road Commissioner Meier comes back. The position will be on the next agenda. Supervisor Jury said he will bring in a name next month. Discussion.

Roll call vote. Motion carried.

4 Ayes (Trustee Esser, Hofmann, McKnight & Supervisor Jury) 1 nay Trustee Gesner

Approval of Bills for Payment – Town – General Assistance – Park – Road & Bridge

Town Fund: A motion was made by Trustee Gesner to approve payment of the Town Fund Bills in the amount of \$72,295.81 Seconded by Trustee Hofmann. Motion carried. 5 Ayes (Trustee Esser, Hofmann, McKnight, Gesner & Supervisor Jury).

G.A. Fund: A motion was made by Trustee McKnight to approve payment of the G.A. Bills in the amount of \$8,101.22. Seconded by Trustee Esser. Motion carried. 5 Ayes (Trustee Esser, Hofmann, McKnight, Gesner & Supervisor Jury).

Park Fund: A motion was made by Trustee Esser to approve payment of the Park Fund Bills in the amount of \$8,955.96. Seconded by Trustee McKnight. Motion carried. 5 Ayes (Trustee Esser, Hofmann, McKnight, Gesner & Supervisor Jury).

Road & Bridge Fund: A motion was made by Trustee Hofmann to approve payment of the Road & Bridge Fund Bills in the amount of \$21,675.43. Seconded by Trustee Gesner. Motion carried. 5 Ayes (Trustee Esser, Hofmann, McKnight, Gesner & Supervisor Jury).

FURTHER DISCUSSION OF TOWNSHIP MATTERS:

Attorney Galluzzo gave an overview of the Fehr Graham proposal on the roads. Will be discussed at a later meeting.

ADJOURNMENT:

A motion was made by Trustee Esser to adjourn the meeting, seconded by Trustee Hofmann. Motion carried. 5 Ayes (Trustee Esser, Hofmann, McKnight, Gesner & Supervisor Jury).

The meeting adjourned at 6:15 PM

Respectfully Submitted,

Sheryl Crowley
Harlem Township Deputy Clerk