

# Minutes ~ Board of Town Trustees

---

---

STATE OF ILLINOIS,        )  
  )  
Winnebago County,        )  
  )  
Town of Harlem,            )

ss.

THE BOARD OF TOWN TRUSTEES met at the Office of the Town Clerk at 819 Melbourne Avenue, Machesney Park, Illinois on November 10, 2021.

PHYSICALLY PRESENT: \_\_\_\_\_ Gary Jury \_\_\_\_\_ Chairman  
  \_\_\_\_\_ Matthew Gabel \_\_\_\_\_ Town Clerk  
  \_\_\_\_\_ Ron Esser \_\_\_\_\_ Town Trustee  
  \_\_\_\_\_ Paul Hofmann \_\_\_\_\_ Town Trustee  
  \_\_\_\_\_ Aaron McKnight \_\_\_\_\_ Town Trustee  
Mr. Gary Jury acting as chairman, and Matthew Gabel as clerk.

The following official business was transacted:

Others present: Road Commissioner Michael Meier, Assessor Jon Vaiden, Attorney Gregory Cox, Deputy Supervisor Dawn Frank.

Citizens: None.

The meeting was called to order at 5:30PM.

Trustee Ron Esser gave the invocation followed by the Pledge of Allegiance.

Roll call was taken, and a quorum declared present. Absent: Trustee Josh Gesner & Attorney Gino Galluzzo.

A motion was made by Trustee Hofmann to approve the October 13, 2021 regular board meeting minutes, seconded by Trustee McKnight. Motion carried. 4 Ayes (Trustee Esser, Hofmann, McKnight & Supervisor Jury). Trustee Gesner Absent.

## **PUBLIC COMMENTS:**

Supervisor Jury asked for a moment of silence to honor our Veterans.

## **COMMUNICATIONS:**

- General Assistance Report – 0 active, 1 pending, 0 application, 0 terminated, 0 denied.
- Financial Reports – On file.

## **ATTORNEY COMMENTS:**

None

## **ELECTED OFFICIAL'S REPORTS:**

**Supervisor:** Working with highway department to make necessary changes and needs for equipment. Town will look to build the salt shed next year to help highway department. More money for roads.

**Assessor:** B.O.R. is back in session with instant assessments due November 24th. Oral Hearings on November 29<sup>th</sup>. Harlem Township has completed 90% of complaints and should be done by Christmas Break. Working on sending letters and making phone calls for the Toys for Kids program. Sign up is November 29<sup>th</sup> – December 2<sup>nd</sup>. Toys will be given out on December 16<sup>th</sup>.

**Clerk:** New website is finished and will be exploring the idea of adding meeting minutes to website as well as creating a Facebook for the township to engage with community.

**Road Commissioner:** Snow plowing duties are covered with employees. Salt has been ordered and will be delivered. Training new candidates for snow plowing.

**OLD BUSINESS:**

None.

**NEW BUSINESS:**

**Resolution 17-2021 - Resolution Authorizing the Harlem Township Road 2022 Holiday Schedule**

Motion was made by Trustee Esser, seconded by Trustee McKnight. Motion carried. 4 Ayes (Trustee Esser, Hofmann, McKnight & Supervisor Jury). Trustee Gesner Absent

**Resolution 18-2021 - Resolution Authorizing Installation of Garage Door/Opener**

Motion was made by Trustee Hofmann, seconded by Trustee Esser. Motion carried. 4 Ayes (Trustee Esser, Hofmann, McKnight & Supervisor Jury). Trustee Gesner Absent

**Ordinance 11-2021 - Ordinance Authorizing 2022 Harlem Township Levy**

Motion Not Needed. 3 Ayes (Trustee Esser, McKnight & Supervisor Jury). 1 Nay (Trustee Hofmann) Trustee Gesner Absent

**Ordinance 12-2021 - Ordinance Authorizing 2022 Harlem Road & Bridge Levy**

Motion Not Needed. 4 Ayes (Trustee Esser, Hofmann, McKnight & Supervisor Jury). Trustee Gesner Absent

**Ordinance 13-2021 - Ordinance Adopting New Responsible Bidder Ordinance**

Motion Not Needed. 4 Ayes (Trustee Esser, Hofmann, McKnight & Supervisor Jury). Trustee Gesner Absent

*\*Mr. Jury stated that we will revisit this, in reference to Ordinance 13-2021\**

**Approval of Bills for Payment – Town – General Assistance – Park – Road & Bridge**

**Town Fund:** A motion was made by Trustee McKnight to approve payment of the Town Fund Bills in the amount of \$38,988.09. Seconded by Trustee Hofmann. Motion carried. 4 Ayes (Trustee Esser, Hofmann, McKnight & Supervisor Jury). Trustee Gesner Absent.

**G.A. Fund:** G.A. Fund Bills in the amount of \$0.00. No motion needed.

**Park Fund:** A motion was made by Trustee Hofmann to approve payment of the Park Fund Bills in the amount of \$4,651.73. Seconded by Trustee McKnight. Motion carried. 4 Ayes (Trustee Esser, Hofmann, McKnight & Supervisor Jury). Trustee Gesner Absent.

**Road & Bridge Fund:** A motion was made by Trustee Esser to approve payment of the Road & Bridge Fund Bills in the amount of \$14,829.15. Seconded by Trustee Hofmann. Motion carried. 4 Ayes (Trustee Esser, Hofmann, McKnight & Supervisor Jury). Trustee Gesner Absent.

**FURTHER DISCUSSION OF TOWNSHIP MATTERS:**

None.

These minutes are not official unless signed by the Township Clerk.

**ADJOURNMENT:**

A motion was made by Trustee McKnight to adjourn the meeting, seconded by Trustee Esser.

Motion carried.

The meeting adjourned at 6:12PM

Respectfully Submitted,

*Matthew Gabel*

Matthew Gabel  
Harlem Township Clerk