Minutes ~ Board of Town Trustees

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STATE OF ILLINOIS,	}			
Winnebago County,) (ss.)			
Town of Harlem,	}			
	,	THE BOARD C	F TOWN TRUST	EES met at the
Office of the Town Clerk at 819 Melbourne Avenue, Machesney Park, Illinois on September 14, 2020.				
PHYSICALLY PRESENT:		Terri Knight		_Chairman
		Sheryl Crowley		_Town Clerk
		Bob Arneson		_Town Trustee
		Kathy Geyer		_Town Trustee
		Kate Tammen		Town Trustee
				Town Trustee
Mrs. Terri Knight		acting as chairman, and	Sheryl Crowley	as clerk.
The following official b	usiness was transac			

Others present: Road Commissioner Ed Tegland, Assessor Jon Vaiden, Attorney John Nelson, Deputy Supervisor Dawn Frank. Citizens: Chuck Knight, Emily Tegland, Richard Stewart.

The meeting was called to order at 5:30 PM.

Assessor Jon Vaiden gave the invocation followed by the Pledge of Allegiance.

Roll call was taken, and a quorum declared present.

Trustee Woodrow-Mertz's father died a few weeks ago & then her son in-law just died that is why she is absent. Motion to excuse Trustee Woodrow-Mertz made by Trustee Tammen, seconded by Trustee Arneson. Motion carried.

A motion was made by Trustee Tammen to approve the August 10, 2020 regular board meeting minutes, seconded by Trustee Geyer. Motion carried.

PUBLIC COMMENTS:

Mr. Richard Stewart (I could not hear on tape where he's from) said he was here regarding the rebid of the project (paving out back) that was sent out for proposals instead of bids. He thanked Mr. Tegland for bidding the project instead of asking for proposals. Road Commissioner Tegland said he received help putting the bids together. He was notified of some improprieties regarding the project not being put out for bid and just getting proposals. He made sure it was done correctly.

COMMUNICATIONS:

- General Assistance Report 1 active, 0 pending, 0 applications, 0 terminated, 0 denied.
- Financial Reports On file.

ATTORNEY COMMENTS: No report.

ELECTED OFFICIALS REPORTS:

Supervisor: Last month they had proposals to pave the area out back, they received some proposals for the job. Mr. Stewart had a bid in for paving out back for \$32,000 but by doing the whole thing it would cost \$47,640. They decided to do the whole area and had to go out for bid since it was over \$20,000. Norwest Construction bid \$47,640, Northern IL Services bid \$62,305, a bid for \$49,470.25 (inaudible on tape), William Charles bid \$54,883.75. Road Commissioner Tegland explained there is a drywell and drainage problems, he explained what need to be done. The Prospective magazine has information regarding the TOI conference that will be done on Zoom. It will be the same week as it would have been in Springfield. The cost will be \$99, let her know who want to take part in this conference.

Assessor: Went to class back in August and scored an 88% on the test. Working on complaints and gave an update on them.

Clerk: No report.

Road Commissioner: Cleaned up downed trees from last storm, trimmed Harlem Road trees. County starting blade patching tomorrow. Next week double striping on Hamborg and Atwood Roads. Discussion.

COMMITTEE REPORTS:

Planning: Did not meet.

OLD BUSINESS:

Discussion regarding the website for the township and giving \$550 check to Emily as a thank you for doing the website. Emily said she enjoyed doing the website and thanked everyone.

Motion made by Trustee Arneson to pay Emily \$550, seconded by Trustee Tammen. Motion carried. 4 Ayes (Trustee, Arneson, Geyer, Tammen, & Supervisor Knight). Trustee Woodrow-Mertz absent.

NEW BUSINESS:

Motion made by Trustee Arneson to approve the bid for \$47,640 from Norwest Construction, seconded by Trustee Tammen. 4 Ayes (Trustee, Arneson, Geyer, Tammen, & Supervisor Knight). Trustee Woodrow-Mertz absent.

Ordinance 3 -2020 Elected Officials Salaries

Discussion on elected officials' salaries for the 2021 election.

Trustee Arneson made a motion to table to the October meeting, the motion died for a lack of a second. Further discussion on the salary increases.

Motion was made by Trustee Tammen to approve, seconded by Trustee Arneson. Motion carried. 4 Ayes (Trustee, Arneson, Geyer, Tammen, & Supervisor Knight). Trustee Woodrow-Mertz absent.

APPROVAL OF BILLS

<u>Town Fund</u>: A motion was made by Trustee Geyer to approve payment of the Town Fund Bills in the amount of \$36,574.04 Seconded by Trustee Tammen. Motion carried. 4 Ayes (Trustee, Arneson, Geyer, Tammen, & Supervisor Knight). Trustee Woodrow-Mertz absent.

G.A. Fund: A motion was made by Trustee Arneson to approve payment of the G.A. Fund Bills in the amount of \$312.00. Seconded by Trustee Tammen. Motion carried.

4 Ayes (Trustee, Arneson, Geyer, Tammen, & Supervisor Knight). Trustee Woodrow-Mertz absent.

<u>Park Fund</u>: A motion was made by Trustee Arneson to approve payment of the Park Fund Bills in the Amount of \$9,382.60. Seconded by Trustee Tammen. Motion carried.

4 Ayes (Trustee, Arneson, Geyer, Tammen, & Supervisor Knight). Trustee Woodrow-Mertz absent.

Road & Bridge Fund: A motion was made by Trustee Tammen to approve payment of the Road & Bridge Fund Bills in the amount of \$16,100.77 Seconded by Trustee Arneson. Motion carried. 4 Ayes (Trustee, Arneson, Geyer, Tammen, & Supervisor Knight). Trustee Woodrow-Mertz absent.

FURTHER DISCUSSION OF TOWNSHIP MATTERS:

Supervisor Knight read Trustee Kathy Geyer's resignation letter to the board; Trustee Geyer is moving out of the township. Trustee Tammen made a motion to accept the resignation seconded by Trustee Arneson. Motion carried. Supervisor Knight presented Trustee Kathy Geyer with an Orbe plaque for her service to the Township. A notice to fill the vacancy will be in the Post Journal. Trustee Tammen asked about handicap playground equipment in the parks, Supervisor Knight said she would look into it for the two parks.

ADJOURNMENT:

A motion was made by Trustee Tammen to adjourn the meeting, seconded by Trustee Geyer. Motion carried.

The meeting adjourned at 6:45 P.M.

Respectfully Submitted,

Sheryl Crowley Harlem Township Clerk