

# Minutes ~ Board of Town Trustees

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STATE OF ILLINOIS,        }  
                                      }  
Winnebago County,        { ss.  
                                      }  
Town of Harlem ,         }

THE BOARD OF TOWN TRUSTEES met at the  
Office of the Town Clerk at 819 Melbourne Avenue, Machesney Park, Illinois on August 10, 2020.

PHYSICALLY PRESENT: Terri Knight Chairman  
                                      Sheryl Crowley Town Clerk  
                                      Bob Arneson Town Trustee  
                                      Kathy Geyer Town Trustee  
                                      Kate Tammen Town Trustee  
                                      Linda Woodrow-Mertz Town Trustee  
Mrs. Terri Knight acting as chairman, and Sheryl Crowley as clerk.  
The following official business was transacted:

Others present: Road Commissioner Ed Tegland, Attorney John Nelson, Deputy Supervisor Dawn Frank.  
Citizens: Chuck Knight.

The meeting was called to order at 5:30 PM.  
Attorney John Nelson gave the invocation followed by the Pledge of Allegiance.  
Roll call was taken, and a quorum declared present.

A motion was made by Trustee Woodrow-Mertz to approve the July 13, 2020 regular board meeting minutes, seconded by Trustee Tammen. Motion carried.

## **PUBLIC COMMENTS:**

None

## **COMMUNICATIONS:**

- General Assistance Report – 1 active, 0 pending, 0 applications, 0 terminated, 0 denied.
- Financial Reports – On file.

**ATTORNEY COMMENTS:** Attorney Nelson said he did a resolution to give township employees the day off with pay for election day. The Governor gave workers the day off and state employee's already get election day off.

## **ELECTED OFFICIALS REPORTS:**

**Supervisor:** Emily has been working on redoing the website, she has done a good job. She did the dog park Facebook page also. Work out back is needed on the blacktop, Ed will go over it under his report.

**Assessor:** Is at school for continuing education.

**Clerk:** No report.

**Road Commissioner:** Busy cleaning up roads, have some trees down. Explained the problem with the blacktop in the back plus not all of it was blacktopped and needs to be done. He has three proposals, but it needs to go out for bid since it's over \$20,000.

## **COMMITTEE REPORTS:**

**Planning:** Did not meet.

### **OLD BUSINESS:**

Supervisor Knight gave an update on the mural for the wall in the meeting room. Ms. Frost wants \$2,000 to \$3,000 to paint the mural. Supervisor Knight will check with Harlem High School to see if they would like to do it. Mr. Nelson may also have someone to do it. Discussion.

Discussion on elected official salaries for the upcoming election. Salaries need to be set 180 days prior to the election.

Assessor \$60,000 plus 2% each year

Highway Commissioner \$35,000 plus 2% each year

Supervisor \$30,000 plus 2% each year

Clerk \$8,500 each year

Trustees \$300 a month

Discussion.

Trustee Arneson thanked the board for being understanding of his illness & missing meetings.

### **NEW BUSINESS:**

#### **Resolution 3 -2020 Resolution Regarding Designation of Election Day as Holiday Pay for Township Employees**

Motion was made by Trustee Tammen to approve, seconded by Trustee Woodrow-Mertz. Motion carried.

5 Ayes (Trustee, Arneson, Geyer, Tammen, Woodrow-Mertz & Supervisor Knight).

### **APPROVAL OF BILLS**

**Town Fund:** A motion was made by Trustee Tammen to approve payment of the Town Fund Bills in the amount of \$38,491.83. Seconded by Trustee Woodrow-Mertz. Motion carried.

5 Ayes (Trustee Arneson, Geyer, Tammen, Woodrow-Mertz & Supervisor Knight).

**G.A. Fund:** A motion was made by Trustee Geyer to approve payment of the G.A. Fund Bills in the amount of \$312.00. Seconded by Trustee Tammen. Motion carried.

5 Ayes (Trustee Arneson, Geyer, Tammen, Woodrow-Mertz & Supervisor Knight).

**Park Fund:** A motion was made by Trustee Arneson to approve payment of the Park Fund Bills in the Amount of \$7,484.50. Seconded by Trustee Tammen. Motion carried.

5 Ayes (Trustee Arneson, Geyer, Tammen, Woodrow-Mertz & Supervisor Knight).

**Road & Bridge Fund:** A motion was made by Trustee Woodrow-Mertz to approve payment of the Road & Bridge Fund Bills in the amount of \$15,602.77. Seconded by Trustee Tammen. Motion carried.

5 Ayes (Trustee Arneson, Geyer, Tammen, Woodrow-Mertz & Supervisor Knight).

### **FURTHER DISCUSSION OF TOWNSHIP MATTERS:**

Emily Tegland is doing the website for free Trustee Tammen would like to give her a gift card for all her work. Discussion. The board decided to give Emily a \$550 Amazon gift card. This will be put on the agenda for the September meeting.

### **ADJOURNMENT:**

A motion was made by Trustee Woodrow-Mertz to adjourn the meeting, seconded by Trustee Tammen. Motion carried.

The meeting adjourned at 6:20 P.M.

Respectfully Submitted,

Sheryl Crowley  
Harlem Township Clerk