

Minutes ~ Board of Town Trustees

STATE OF ILLINOIS, }
 }
Winnebago County, { ss.
 }
Town of Harlem, }

THE BOARD OF TOWN TRUSTEES met at the Office of the Town Clerk at 819 Melbourne Avenue, Machesney Park, Illinois on July 14, 2021.

PHYSICALLY PRESENT: _____ Gary Jury _____ Chairman
 _____ Matthew Gabel _____ Town Clerk
 _____ Josh Gesner _____ Town Trustee
 _____ Ron Esser _____ Town Trustee
 _____ Paul Hofmann _____ Town Trustee
 _____ _____ Town Trustee
Mr. Gary Jury acting as chairman, and Matthew Gabel as clerk.

The following official business was transacted:

Others present: Road Commissioner Michael Meier, Assessor Jon Vaiden, Attorney Gino Galluzo, Deputy Supervisor Dawn Frank. Citizens: Four Citizens were in attendance.

The meeting was called to order at 5:30PM.
Assessor Jon Vaiden gave the invocation followed by the Pledge of Allegiance.
Roll call was taken, and a quorum declared present. Absent: Trustee Aaron McKnight.

A motion was made by Trustee Hofmann to approve the June 14, 2021 regular board meeting minutes, seconded by Trustee Esser. Motion carried.

PUBLIC COMMENTS:

Truck Route Discussion. Atwood Rd area will continue to be addressed and Township will help however they can.

COMMUNICATIONS:

- General Assistance Report – 3 active, 0 pending, 0 application, 0 terminated, 0 denied.
- Financial Reports – On file.

ATTORNEY COMMENTS:

None

ELECTED OFFICIAL'S REPORTS:

Supervisor: Items like the website and other things to be addressed. The most serious is the salt shed in the back of the facility. The salt shed is critical and need to find out if it can be repaired or replaced.

Assessor: Finished classes for IL Property Assessments, completed workbooks. Mailing assessment notices end of July and preparing for foot traffic in August.

Clerk: Thanked Dawn for the help in putting the post in the newspaper for the meetings changing from Mondays to Wednesday's.

Road Commissioner: Shared equipment for discussion purposes only. Looking into salt shed bids. If not able to get completed this year, starting to prepare back up plans. Might need new construction with building blocks and new membrane/canopy.

OLD BUSINESS:

None

NEW BUSINESS:

Resolution 13-2021 - Resolution Naming Dawn Frank as the Authorized Agent of the Township regarding the Illinois Municipal Retirement Fund

Motion was made by Supervisor Jury, seconded by Trustee Gesner. Motion carried. 4 Ayes (Trustee Esser, Gesner, Hofmann & Supervisor Jury). Trustee McKnight absent.

Ordinance 10-2021 - An Ordinance of Harlem Township Establishing a Purchasing Policy

Motion was made by Supervisor Jury, seconded by Trustee Esser. Motion carried. 4 Ayes (Trustee Esser, Gesner, Hofmann & Supervisor Jury). Trustee McKnight absent.

Discussion for Painting Quote for Town Hall

Motion was made by Supervisor Jury, seconded by Trustee Gesner. Motion carried. 4 Ayes (Trustee Esser, Gesner, Hofmann, & Supervisor Jury). Trustee McKnight absent.

Discussion for New Website

Motion was made by Trustee Esser, seconded by Trustee Hofmann. Motion carried. 4 Ayes (Trustee Esser, Gesner, Hofmann & Supervisor Jury). Trustee McKnight absent.

Approval of Bills for Payment – Town – General Assistance – Park – Road & Bridge

Town Fund: A motion was made by Trustee Gesner to approve payment of the Town Fund Bills in the amount of \$38,986.38 Seconded by Trustee Hofmann. Motion carried.
4 Ayes (Trustee Esser, Gesner, Hofmann & Supervisor Jury). Trustee McKnight absent.

G.A. Fund: A motion was made by Supervisor Jury to approve payment of the G.A. Fund Bills in the amount of \$835.71. Seconded by Trustee Hofmann. Motion carried.
4 Ayes (Trustee Esser, Gesner, Hofmann & Supervisor Jury). Trustee McKnight absent.

Park Fund: A motion was made by Trustee Esser to approve payment of the Park Fund Bills in the Amount of \$12,964.92. Seconded by Trustee Gesner. Motion carried.
4 Ayes (Trustee Esser, Gesner, Hofmann & Supervisor Jury). Trustee McKnight absent.

Road & Bridge Fund: A motion was made by Trustee Hofmann to approve payment of the Road & Bridge Fund Bills in the amount of \$16,609.97. Seconded by Trustee Gesner. Motion carried.
4 Ayes (Trustee Esser, Gesner, Hofmann & Supervisor Jury). Trustee McKnight absent.

FURTHER DISCUSSION OF TOWNSHIP MATTERS:

None

ADJOURNMENT:

A motion was made by Supervisor Jury to adjourn the meeting, seconded by Trustee Hofmann.

Motion carried.

The meeting adjourned at 5:57PM

Respectfully Submitted,

Matthew Gabel

Matthew Gabel
Harlem Township Clerk