

# Minutes ~ Board of Town Trustees

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STATE OF ILLINOIS,            }  
  }  
Winnebago County,            { ss.  
  }  
Town of Harlem ,                }

THE BOARD OF TOWN TRUSTEES met at the

Office of the Town Clerk at 819 Melbourne Avenue, Machesney Park, Illinois on June 8, 2020.

PHYSICALLY PRESENT: \_\_\_\_\_ Terri Knight \_\_\_\_\_ Chairman  
  \_\_\_\_\_ Sheryl Crowley \_\_\_\_\_ Town Clerk  
  \_\_\_\_\_ Kathy Geyer \_\_\_\_\_ Town Trustee  
  \_\_\_\_\_ Kate Tammen \_\_\_\_\_ Town Trustee  
  \_\_\_\_\_ Linda Woodrow-Mertz \_\_\_\_\_ Town Trustee

Mrs. Terri Knight acting as chairman, and Sheryl Crowley as clerk.

The following official business was transacted:

Others present: Road Commissioner Ed Tegland, Assessor Jon Vaiden, Attorney John Nelson, Deputy Supervisor Dawn Frank.

The meeting was called to order at 5:30 PM.

Assessor Vaiden gave the invocation followed by the Pledge of Allegiance.

Roll call was taken, and a quorum declared present.

A motion was made by Trustee Tammen to approve the May 11, 2020 regular board meeting minutes, seconded by Trustee Woodrow-Mertz. Motion carried.

A motion was made by Trustee Woodrow-Mertz to excuse Trustee Arneson, seconded by Trustee Geyer. Motion carried.

**PUBLIC COMMENTS:** None

**COMMUNICATIONS:**

- General Assistance Report – 2 active, 0 pending, 2 applications, 1 terminated, 1 denied.
- Financial Reports – On file.

**ATTORNEY COMMENTS:** Attorney Nelson said due to Covid-19 TOIRMA is not advising staff to attend public meetings until things quiet down once that happens Mickey Goral will attend the meeting.

**ELECTED OFFICIALS REPORTS:**

**Supervisor:** Need to set salaries for the new board, a list was handed out to the Trustee's she is looking for input on where they want the salaries to go. Salaries need to be set 180 days before the election; she would like to do this by September for the election next year. Attorney Nelson said this is done every four years. Attorney Nelson asked who received raises last time. Supervisor Knight said The Road Commissioner, Assessor and Supervisor.

**Assessor:** Staff is back full time. Update on classes, not able to attend the May classes they have been rescheduled to August. They may have to be rescheduled again. Gave an update on the new van that is being picked up tomorrow morning.

**Clerk:** The board agreed to hold the Annual Town Meeting on August 18<sup>th</sup> at 7:00 pm.

**Road Commissioner:** Full time staff has been back for 3 weeks. Keeping up with everything. No issues with equipment but the engine light came on in the new truck had that and a few other things fixed.

**COMMITTEE REPORTS:**

**Planning:** Did not meet.

**OLD BUSINESS:** None

**NEW BUSINESS:** None

**APPROVAL OF BILLS**

**Town Fund:** A motion was made by Trustee Tammen to approve payment of the Town Fund Bills in the amount of \$43,649.14. Seconded by Trustee Geyer. Motion carried.  
4 Ayes (Trustee Geyer, Tammen, Woodrow-Mertz & Supervisor Knight). Trustee Arneson absent.

**G.A. Fund:** A motion was made by Trustee Geyer to approve payment of the G.A. Fund Bills in the amount of \$312.00. Seconded by Trustee Woodrow-Mertz. Motion carried.  
4 Ayes (Trustee Geyer, Tammen, Woodrow-Mertz & Supervisor Knight). Trustee Arneson absent.

**Park Fund:** A motion was made by Trustee Woodrow-Mertz to approve payment of the Park Fund Bills in the Amount of \$20,595.73. Seconded by Trustee Tammen. Motion carried.  
4 Ayes (Trustee Geyer, Tammen, Woodrow-Mertz & Supervisor Knight). Trustee Arneson absent.

**Road & Bridge Fund:** A motion was made by Trustee Woodrow-Mertz to approve payment of the Road & Bridge Fund Bills in the amount of \$22,679.50. Seconded by Trustee Tammen. Motion carried.  
4 Ayes (Trustee Geyer, Tammen, Woodrow-Mertz & Supervisor Knight). Trustee Arneson absent.

**FURTHER DISCUSSION OF TOWNSHIP MATTERS:**

None

**ADJOURNMENT:**

A motion was made by Trustee Woodrow-Mertz to adjourn the meeting, seconded by Trustee Tammen. Motion carried.

The meeting adjourned at 6:16 P.M.

Respectfully Submitted,

Sheryl Crowley  
Harlem Township Clerk